

# SPECIAL USE PERMIT APPLICATION



City of El Campo  
Planning Department  
315 E Jackson St  
El Campo Texas 77437  
[cityofelcampo.org](http://cityofelcampo.org)

Special Use Permit Defined: A special use permit authorizes land uses that are allowed and encouraged by the ordinance and declared harmonious with the applicable zoning district. Refer to Sections Sec. 50-124-128 of the Zoning Ordinance for further information.

**APPLICATION SUBMITTAL:** Applications will be *conditionally* accepted on the presumption that the information, materials, and signatures are complete and accurate. If the application is incomplete or inaccurate, your project will be delayed until corrections and/or additions are received.

Date \_\_\_\_\_

**Applicant:**

Name: \_\_\_\_\_ Complete Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Owner:**

Name: \_\_\_\_\_ Complete Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Description of Proposed Project: \_\_\_\_\_

Physical Location of Property: \_\_\_\_\_

Legal Description of Property: \_\_\_\_\_

Wharton CAD Identification Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

Zoning: \_\_\_\_\_

Current Use of Property: \_\_\_\_\_

\_\_\_\_\_

**This is to certify that the information on this form is COMPLETE, TRUE, and CORRECT and the under signed is authorized to make this application. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.**

\_\_\_\_\_  
Signature of Applicant \_\_\_\_\_ Date

\_\_\_\_\_  
Signature of Owner \_\_\_\_\_ Date



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## Submittal Requirements

The following summary is provided for the applicant's benefit. However, fulfilling the requirements of this summary checklist does not relieve the applicant from the responsibility of meeting the regulations in the Zoning Ordinance, subdivision regulations, and other development related ordinances of the City of El Campo.

### **A complete application must include:**

- **Application Fee: \$ 250.00**
- **Metes & Bounds of property**
- **Site Plan**
- **Other necessary information (maps, drawings, pictures, etc.) to further explain the project.**

The City Council, upon recommendation of the Planning and Zoning commission, may by ordinance grant a special permit and may impose appropriate conditions and safeguards, including a specified period of time for the permit, to protect the comprehensive plan and to conserve and protect property and property values in the neighborhood.

**The City's staff may require other information and data for specific required plans. Approval of a required plan may establish conditions for construction based upon such information.**